



**LBP LEASING AND FINANCE CORPORATION**  
(A LANDBANK Subsidiary)

**Board Committees**

**Activities from January 1 – December 31, 2020**

COMMITTEE/ DATE OF MEETING	ACTIONS TAKEN
<b>Corporate Governance Committee</b>	
09-Jul-20	Discussed and endorsed to the BOD the following: <ol style="list-style-type: none"> <li>1. Revised Table of Organization</li> <li>2. Hiring of General Counsel</li> <li>3. Revised Strategic Performance Management System</li> </ol> Deferred the discussion on the following: <ol style="list-style-type: none"> <li>1. Financial Assistance for Employees Affected by COVID 19</li> </ol>
27-Aug-20	Discussed and endorsed to the BOD the following: <ol style="list-style-type: none"> <li>1. Hiring of Ms. Melody Delos Santos for the position Account Officer with the rank of Assistant Manager</li> <li>2. Proposed Inclusion in the ISO QMS Operating Procedures of Fleet Management and Administrative Services in the Administrative Manual</li> <li>3. Adoption of the Loyalty Cash Award as Allowed After the Adoption of the Modified Salary Structure</li> <li>4. Proposed Guidelines in the Handling of Administrative Cases and Procedural Lapses</li> </ol>
27-Nov-20	Discussed and endorsed to the BOD the following: <ol style="list-style-type: none"> <li>1. Revised Administrative Policies and Procedures Manual</li> <li>2. Revised Corporate Governance Manual</li> <li>3. Result of Board Self-Assessment for Yr2019</li> </ol> Deferred the discussion on: <ol style="list-style-type: none"> <li>1. Recommendations of the Investigating Committee on Erring Employees cited in the Internal Audit Findings</li> </ol>